



## Scholarship Application Form 2022 Conference

This is my first B+E+S+T Conference

*Application deadline is January 20, 2022*

*Please read the policies and guidelines overleaf **before** completing this form  
Print, sign, have your bishop sign, then email or mail to the B+E+S+T Treasurer at the address listed below.*

Name _____	
Address _____	
City, State, Zip, Country _____	
Email _____	
Diocese _____	Bishop _____

Conference Expenses	
Conference Registration Fee	\$ _____
Hotel Accommodations	\$ _____
Meals not covered by Conference	\$ _____
Other _____	\$ _____
<b>Total</b>	<b>\$ _____</b>

Travel Expenses	
Plane/Bus/Rail Tickets	\$ _____
Taxi/Uber/Shuttle	\$ _____
Terminal Parking	\$ _____
Other _____	\$ _____
<b>Total</b>	<b>\$ _____</b>

Resources	
Diocesan Support	\$ _____
Personal Funds	\$ _____
Companion diocese (s) support	\$ _____
Scholarship Request	\$ _____

Have you ever received scholarship assistance in the past? ( <i>check one</i> ) Yes _____ No _____	
If yes, list years	_____
	_____

*Please return the completed form online:*

[SUBMIT ONLINE HERE](#)

For use by Scholarship Committee	
Date Appl. Rec'd _____	Date Receipts Rec'd _____
Reg. Fee Award _____	Ck # _____
Lodging Award _____	Date _____
Travel Award _____	Pay to _____
Award Total _____	Date sent/delivered _____

Applicant's signature \_\_\_\_\_

Date \_\_\_\_\_

Bishop's signature \_\_\_\_\_

Date \_\_\_\_\_

## Conference Fees and Hotel Scholarship Policy

- The annual grant per applicant will be 100% of the conference early bird fee, and up to 90% of the cost of the hotel expenses but not to exceed \$750.

## Travel Scholarship Policy

- The annual grant per applicant will be 90% of the cost of the travel expense but not to exceed \$750. The total scholarship award may not exceed \$1500.

## Scholarship Guidelines

- All requests for assistance must be made in writing and must be received by the B+E+S+T Treasurer ninety (90) days prior to the beginning of the B+E+S+T Conference – **the deadline for the 2022 Conference is January 20, 2022.**
- The information on this application will be reviewed by the Scholarship Committee appointed by the Executive Board, and will be considered confidential. All applications will be reviewed at the same time by the Scholarship Committee. If the scholarship need exceeds the amount of funds made available by the Executive Board, the Scholarship Committee will first request additional support from the Executive Board, then prioritize the applications based on the new amount of funds available. Priority will be given to first-time Conference attendees, by order of receipt (earliest to latest), and by scholarship history. Every attempt will be made to award every applicant at least a portion of their request.
- **As of B+E+S+T Annual meeting 2018 a step-down policy is in effect**  
**Category 1:**  
Applicants are eligible for full support (registration/travel/hotel) at the rate set by the Board at their fall meeting for the applicant's 1<sup>st</sup> thru 5<sup>th</sup> scholarship request. This is in addition to any "newbie" incentive offered by the Board. *(Total of 5 scholarship awards)*  
**Category 2:**  
For the applicant's 6<sup>th</sup> thru 8<sup>th</sup> scholarship request, applicants may apply for 50% of current rate set by Board, **but only** after all regular (Category 1) scholarships have been awarded. *(Total of 3 scholarship awards).*  
**Category 3:**  
For the 9<sup>th</sup> and 10<sup>th</sup> scholarship requests, applicants may apply for 25% of the current rate set by the Board, but only after all Category 1 and 2 scholarships have been awarded. *(Total of 2 scholarship awards.)*  
**After 10 scholarship awards, no further scholarship requests from an individual will be considered.**
- Notifications of awards granted will be made to all applicants no later than February 1, 2022.
- All scholarship funds will be remitted directly to the EA's Diocese and /or paid directly to the hotel prior to the Conference (preferred and when possible). Funds will not be paid directly to any individual. Whenever possible and practical, reimbursement checks will be distributed at the Conference.

## Special Circumstances

The Executive Board and Scholarship Committee recognizes that life happens ~ very often at the last minute. Applicants are encouraged to be in touch with the President as soon as possible if extenuating circumstances arise that impact their scholarship application.